State of North Carolina
Office of Information Technology Services

Michael F. Easley, Governor   **George Bakolia, State Chief Information Officer**

Memorandum

To: Agency Chief Information Officers and Security Liaisons

From: Ann Garrett

Subject: New Statewide Information Technology Security Standards

Date: December 2, 2005

I am pleased to announce the publication of four new chapters of the Statewide Information Security Manual, which represent a reorganization of existing security standards and policies as well as some new material. All chapters have been extensively reviewed by agency security liaisons, the Technology Planning Group and other members of your staffs. They are a part of a new security manual, which is based on the international security standard ISO 17799 and is the result of work performed by the ITS Information Security Office over the last year. We will be releasing additional chapters over the next few months.

The chapters have been developed pursuant to the State CIO's authority under G.S. §147-33.110. They are: Chapter 1 – Classifying Information and Data; Chapter 2 – Controlling Access to Information and Systems; Chapter 11 – Delivering Training and Staff Awareness; and, Chapter 14 – Planning for Business Continuity.

The chapters can be found at
http://www.scio.state.nc.us/SITPoliciesAndStandards/Statewide_Information_Security_Manual.asp

With these new chapters, we have removed several existing policies and standards that the chapters replace: Information Asset Protection, Planning for Business Continuity, and Security Framework Policy. At the end of each new chapter, the old policies are listed with the corresponding new sections. Existing privacy policies have been moved to a Privacy section on the SCIO Statewide Policies and Standards page at
http://www.scio.state.nc.us/sitPolicies.asp

In addition, a conversion table of the old security policies and standards to the new is listed on the SCIO Statewide Policies and Standards web page. The policies and standards that remain in force can be found by clicking on the "Other Security Policies and Standards" link at the bottom of the page.

I hope that you find these new chapters helpful and easy to use. Each agency has been provided a copy of the ISO 17799 standard as well as the ISO 17799 Toolkit upon which the new chapters are based. I would ask that you let your staff know about them.

Chapter 14, Planning for Business Continuity, has been discussed extensively with agency business continuity coordinators and planners. The ITS Information Technology Security Office will be providing training on the other chapters to agency security liaisons.

If you have any questions, please contact me at Ann.Garrett@ncmail.net or at 919-981-5130.

cc: Bill Willis, Deputy State Chief Information Officer